

JOHN S. CHANTHARUCK

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FUNCTIONAL SUMMARY

- A dependable and hardworking individual with experience in a fast-paced working environment.

EXPERIENCE

First American CREDCO • San Diego, CA • 2005 - Present

- Permanent employee as a Data Entry Clerk in the Mortgage department.
- Responsible for correctly entering data on consumer credit reports.

TARGET Corporation • San Diego, CA • 2002 - 2005

- **Salesfloor Team Leader**
 - Designated an area of the store and was responsible for keeping the area well stocked and clean.
 - Responsible for preparing, setting up, and taking down sale signs for weekly advertisements.
 - Interviewed new applicants and trained new employees.
- **Electronics Team Member**
 - Held keys for all the locks in the electronics department of the store.
 - Assisted customers with questions on electronic items including: video games, digital cameras and more.
- **Guest Service**
 - Had to be knowledgeable in all store return policies.
 - Handled returns and exchanges and any other questions the customers may have had.
- **Salesfloor Team Member/Cashier**
 - Basic customer service.
 - Put away any returned items and fixed any bad looking areas in the store.
 - Handled money and made sure customers received the correct change.
- **Operator**
 - Answered phone and directed customers to the correct department/team member that could best help the customer.

EDUCATION

Platt College • San Diego, CA • 2009 - 2010

- Completed Bachelor of Science Degree: Media Arts; Specializing in Web Design

Platt College • San Diego, CA • 2007 - 2008

- Completed Associate of Applied Science Degree: Graphic Design

Mesa College • San Diego, CA • 2004 - 2005

- Majored in Multimedia

Miramamar College • San Diego, CA • 2002 - 2004

- Worked on general education classes